

Owner's Orientation Checklist

In condominium living, everyone has certain rights and also mutual obligations to other owners as our neighbors. Condo living is communal living. Everything we do outside of our units has potential impact on someone else. The restrictions we impose upon ourselves are for the mutual benefit of all of us. Please review the rules carefully and if you have any questions, please ask.

Handouts:

- Governing Documents (as needed)
- Directory (as needed)
- Rules and Regs (as needed)
- Recycle Article
- Social Events
- Newsletter
- Website Information
- Authorization Form

Emphasize:

- Authorization Form for Directory
- A/GM forms – permission from BOD
- Sales, Leases, Non-owner use
- Common Elements
- Parking
- Pets
- Pest control schedule
- Pool Rules
- Speed limits
- Unit key must be left with Maintenance
- Emergencies
- What to do when you go away

I have read the above information and rules and I understand them. I understand all rules also apply to any of my tenants or guests and their pets.

Signature

Unit #

Date